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# SECURITY

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## **24/7 Monitoring:**

Metropoint employs a contracted Security Service. For safety and security throughout the office complex, the uniformed security personnel are on duty 24 hours per day seven days per week throughout the year. An afterhours security escort to your vehicle is also available to Metropoint tenants; call Security at 952-525-3507 for more details.

There is a life safety sound system throughout Metropoint that is monitored 24 hours a day from the Security Desk in the lobby of the 600 building. From these monitoring panels, Security will be advised of the nature and location of a life/safety emergency in any of the buildings and will respond appropriately.

## **Building Hours:**

- Metropoint is open to tenants and their visitors Monday through Friday from 6:00am to 6:00pm and Saturdays from 6:00am to 1:00pm.
- Before and after business hours tenant and visitor access is controlled by Security and monitored by closed-circuit television cameras.

## **Building Visitors:**

Visitors to the Metropoint 600 Building must sign in at the Security Desk located directly off the entrance doors. A call is placed to the tenant for the visitor and asked to accept the visitor before access to the elevator is released. Visitors to all other buildings should be met at the door to the respective building and escorted to the suite by the tenant.

## **Before / After Hours:**

Following are procedures for tenant access before and after business hours to each building in Metropoint:

- **Metropoint 600**
  - All personnel needing access to their suite after hours must enter the building on the first floor and proceed directly to the Security Desk. At the Security Desk you will be required to sign in with the Security Officer and show identification before being allowed access to your suite. Upon showing the proper identification, the guard will release an elevator that will allow you to proceed to your desired floor.
- **Metropoint 300, 400 & Metropoint 435**
  - Before and after business hours, tenants must enter their respective buildings with their building access cards.