

# TENANT SIGNAGE AND ELECTRONIC DIRECTORY

Date: \_\_\_\_\_

Suite/Building: \_\_\_\_\_

Tenant: \_\_\_\_\_

Signature: \_\_\_\_\_

- Please complete the Tenant Suite Door Signage and Electronic Directory sections below
- Any changes or additions after the initial order are at Tenant's expense
- Company logos are not permitted on Metropoint signage
- Signage will not be ordered until you have returned this form with your signature. Please return this form to [accounting@metropointmn.com](mailto:accounting@metropointmn.com) or to the Management Office in Suite 200 of the 600 Building

## Tenant Suite Door Signage:

Box 1: Write Company Name - exactly as you would like signage to read

Box 2: Write suite number

## Electronic Directory:

Provide Company Name and any sub-names to be listed in the electronic directory – exactly as you would like the electronic directory to read

### Tenant

### Suite #

